



Human Resources Department
p: 503-526-2200 f: 503-526-2572

**CHILDREN'S LIBRARIAN-TEMPORARY
YOUTH SERVICES DIVISION
BEAVERTON CITY LIBRARY
40 hours per week
*approximately three month assignment**

SALARY RANGE: \$20.03 per hour

CLOSING DATE: March 4, 2016

ABOUT THE JOB:

Beaverton City Library Youth Services is proud to provide excellent and innovative services to Beaverton children and teens through outstanding collections, enthusiastic outreach and innovative library programming. We seek a customer-service oriented librarian to join our team during our busy summer season. Someone who can serve youth with imaginative, inventive and exciting programming both inside and outside the library. Possess excellent interpersonal skills and the ability to communicate effectively and appropriately with people from diverse backgrounds, including youth, families, volunteers, and coworkers.

ESSENTIAL FUNCTIONS OF THE JOB:

A librarian in the Youth Services Division works in a variety of settings both inside and outside libraries, serving diverse patrons by:

- Developing and implementing programs, storytimes, and services;
- Answering reference and reader's advisory questions at the children's and teen desk;
- Developing an assigned area of the library's collection using data and research.

This position requires evening and weekend work.

TO QUALIFY: Requires a Master's degree in library science from an American Library Association accredited school with some professional library experience serving children.

Requires knowledge of practices, tools and techniques for a Children's Division including book selection tools and systems, and reference tools used in a library environment. Requires the ability to establish and maintain effective working relationships with other employees and the general public and good understanding of technology, including e-readers.



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Requires a valid driver's license and the ability to meet the city's driving standards.

Supplemental Questions:

1. Share an outline for a family storytime.
2. Describe a successful program for children that you have led in the past.

HOW TO APPLY:

Applications may be completed on our website at www.BeavertonOregon.gov or by submitting a City of Beaverton application form to the Human Resources Department, Beaverton City Hall, P.O. Box 4755, Beaverton, OR 97076.

VETERANS' PREFERENCE:

Qualifying veterans and disabled veterans may obtain preference by submitting as verification of eligibility a copy of the Certificate of Release or Discharge from Active Duty (DD Form 214 or 215) or a letter from the US Department of Veteran's Affairs indicating receipt of a non-service connected pension. Disabled veterans must also submit a copy of their veteran's disability preference letter from the Department of Veteran Affairs, unless the information is included in the DD Form 214 or 215. Veterans' Preference documentation must be submitted with your application.